



Finance and Administration Cabinet

Executive Order 2008-011

Request Form

Requesting Department: 625 Department Of Highways **Record Date:** 2012-03-28

Requestor ID: JJN0026 **Requestor Name:** NANCY ALBRIGHT

Short Description: Inmate Work Crews - Local County Jails - FY13-14 **Requestor Phone Number:** 502-564-4556

Type of Request: MEMORANDUM OF AGREEMENT (MOA) **New or Expanded?** No

Procurement Method: Order From Existing Contract **Cost:** 4,000,000.00 **Estimate/Actual?** Estimate

Is this Item a Replacement? No **If so, Asset Tag#:**

What will happen to the replaced item?

What Document is Requested? Blanket Waiver

If on Contract, Give Contract #: See P&J

Vendor (if any): See P&J

Purpose and Justification:

KYTC Division of Maintenance is requesting blanket approval for the establishment of and renewal of all existing PO2 contracts (MOA) with local jail facilities to supply KYTC with inmate work crews to perform various tasks associated with maintenance activities in all KYTC districts. These work crews are essential for maintaining the level of service required for the Commonwealth's infrastructure. The state has 75 possible facilities for development of crews. KYTC is establishing work crews on a continual basis.

Funding for the crews is 100% FE01.

Funding is estimated at an average of \$50,000.00/crew for 35 crews.

This request if for the period of July 1, 2012 - June 30, 2014

KYTC currently maintains MOAs with the following counties:

County Jail Contract Number

Barren	PO2 605 1100000054
Clay	PO2 605 1000004904
Crittenden	PO2 605 1000005605
Franklin	PO2 605 1000004842
Grant	PO2 605 1000005607
Graves	PO2 605 1000004818
Grayson	PO2 605 1000005602
Hopkins	PO2 605 1000005600
Jessamine	PO2 605 1000005601
Larue	PO2 605 1100003372
Laurel	PO2 605 1000004906
Leslie	PO2 605 1000006427
McCracken	PO2 605 1000005599
Rockcastle	PO2 605 1000006802
Scott	PO2 605 1000007432
Shelby	PO2 605 1000005608
Simpson	PO2 605 1000005603

Warren

PO2 605 1000005604

Whitley

PO2 605 1100000055

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding

100% FE01

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: